



## Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility  
**Inter-institutional<sup>1</sup> agreement 2014-2020**  
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc. Prof. Dr. Bayram Ali Ersoy ( <i>Institutional Coordinator</i> ) Tel: +902123832069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
Elementary Science Education Department		<b>Departmental:</b> Assoc. Prof. Dr. Hakan Akcay Department of Science Education Tel: +902123834816 E-mail: <a href="mailto:hakcay@yildiz.edu.tr">hakcay@yildiz.edu.tr</a>	
Alcide de Gasperi University of Euroregional Economy	PL JOZEFOW01	<b>Institutional Coordinator:</b> <b>dr hab. Magdalena Sitek</b> email: <a href="mailto:ms@wsge.edu.pl">ms@wsge.edu.pl</a>	<a href="http://www.wsge.edu.pl">www.wsge.edu.pl</a>
Faculty of Social Sciences		<b>Contact person:</b> Iwona Niedziółka - ul. Sienkiewicza 4, 05-410 Józefów (Poland) tel. +48 22 789 60 96 email: <a href="mailto:iwona@wsge.edu.pl">iwona@wsge.edu.pl</a>	

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

### B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Trainees hips *
TR ISTANBU07	PL JOZEFOW01	140	Teacher training	1,2	2/12	-
PL JOZEFOW01	TR ISTANBU07	140	Teacher training	1,2	2/12	-

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subjec t area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR ISTANBU07	PL JOZEFOW01	140	Teacher training	10	10
PL JOZEFOW01	TR ISTANBU07	140	Teacher training	10	10

### C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English	Turkish	B1	B2
PL JOZEFOW01		Polish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]  
[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
PL JOZEFOW01	15 August	15 December

- The receiving institution will send its decision within six weeks.
- A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement  
The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **6 years**. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

PL JOZEFOW01: <http://en.wsge.edu.pl/index.php/studies/erasmus/incoming-students>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="https://www.konsolosluk.gov.tr/eKonsolosluk/default">https://www.konsolosluk.gov.tr/eKonsolosluk/default</a>
PL JOZEFOW01	<a href="mailto:iwona@wsge.edu.pl">iwona@wsge.edu.pl</a>	<a href="http://www.udsc.gov.pl/">http://www.udsc.gov.pl/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.sgk.gov.tr/wps/portal/en">http://www.sgk.gov.tr/wps/portal/en</a>


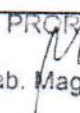
PL JOZEFOW01	<a href="mailto:iwona@wsge.edu.pl">iwona@wsge.edu.pl</a>	<a href="https://www.ekuz.nfz.gov.pl/">https://www.ekuz.nfz.gov.pl/</a>
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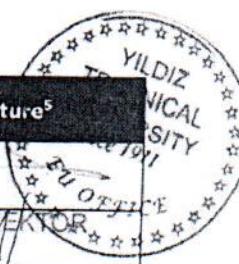
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
PL JOZEFOW01	<a href="mailto:iwona@wsge.edu.pl">iwona@wsge.edu.pl</a>	<a href="http://en.wsge.edu.pl/index.php/studies/students/accommodation">http://en.wsge.edu.pl/index.php/studies/students/accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
TR ISTANBU07	Assoc. Prof. Dr. Bayram Ali ERSOY Institutional Erasmus Coordinator	15 MAR 2016	
PL JOZEFOW01	Assoc. prof. Magdalena Sitek, PhD. VICE-RECTOR	18. MAR. 2016	 dr hab. Magdalena Sitek



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<sup>5</sup> Scanned signatures are accepted