



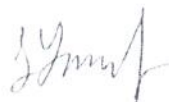
## Erasmus+ Programme

- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
Yildiz Technical University	TR ISTANBU07	Erasmus Institutional Coordinator: Assoc.Prof.Dr. Bayram Ali Ersoy Tel: +90 212 383 2069 Fax: +90 212 383 7192 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>  Departmental Coordinator: Dr. Fatma Yildiz Tascikaraoglu  E-mail: <a href="mailto:fayildiz@yildiz.edu.tr">fayildiz@yildiz.edu.tr</a>
Universidad Politecnica de Madrid	E MADRID05	Erasmus Institutional Coordinator: Prof. Alberto Almendra c/ Ramiro de Maezlu, 7. 28040 Madrid, Spain ( : +34 91 336 3660 𐀀: +34 91 336 3664. : <a href="mailto:international.europe@upm.es">international.europe@upm.es</a> <a href="http://www.upm.es">www.upm.es</a>

		Erasmus Departmental Coordinator: Prof. Isabel Carrillo Ramiro, Ronda de Valencia, 3. 28012 Madrid, Spain, Tel.:+34913367713 Fax: +34913365588 subdirector.ari.etsidi@upm.es <a href="http://www.etsidi.upm.es/ETSIDI">www.etsidi.upm.es/ETSIDI</a>
[...]		

### B. Mobility numbers per academic year

FROM	TO	Subject area code * [[ISCED]]	Subject area name	Study cycle [1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU07	E MADRID05	523	Electronics and automation	1 <sup>st</sup> , 2 <sup>nd</sup>	2x6	-
E MADRID05	TR ISTANBU07	523	Electronics and automation	1 <sup>st</sup> , 2 <sup>nd</sup>	2x6	-

FROM	TO	Subject area code * [[ISCED]]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.



Receiving Institution	Optional: Subject area	Language of Instruction 1	Language of Instruction 2	Recommended language of Instruction level <sup>1</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU07	523	English	Turkish	B1	B2
E MADRID05	523	Spanish		A2	B2

#### D. Additional requirements:

TR ISTANBU07:

1. Semester dates:

[http://www.bologna.yildiz.edu.tr/index.php?r=institution/academic\\_calendar](http://www.bologna.yildiz.edu.tr/index.php?r=institution/academic_calendar)

2. Contact for students with disabilities:

<http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

3. Departmental Coordinators of Yildiz Technical University:

<http://www.eu.yildiz.edu.tr/ab/category.php?id=20>

E MADRID05:

1. Semester dates:

<http://www.etsidi.upm.es/ETSIDI/International/Estudiantes/Degree+Programs>

2. Contact for students with disabilities:

<http://www.upm.es/Estudiantes/CompromisoSocial/UnidadDiscapacidad>

3. Departmental Coordinators of ETSIDI

[http://www.etsidi.upm.es/ETSIDI/International/Contact\\_us](http://www.etsidi.upm.es/ETSIDI/International/Contact_us)

#### E. Calendar

1. All application documents for nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May- 15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
E MADRID05	June 1	December 1

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

#### TR ISTANBU07:

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI and provided the student submitted all his assessment papers at the International Office.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### E MADRID05:

<http://www.etsidi.upm.es/ETSIDI/International/Estudiantes/Application+Information>

#### F. Information

##### 1. Grading systems of the institutions

#### TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

#### E MADRID05

ECTS Grade	Definition	Local Grade
A	EXCELLENT – Outstanding performance with only minor errors	9 – 10 Sobresaliente
B	VERY GOOD – above the average standard but with some errors	8 – 8,9 Notable
C	GOOD – generally sound work with a number of notable errors	7,0 – 7,9 Notable
D	SATISFACTORY – fair but with significant shortcoming	6,0 – 6,9 Aprobado
E	SUFFICIENT – performance meet the minimum criteria	5,0 – 5,9 Aprobado
F	FAIL – some more work required before the credit can be awarded	0,0 – 4,9 Suspenso

##### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of

the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for Information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="https://www.konsolosluk.gov.tr/eKonsolosluk/Sayfalar/Visa">https://www.konsolosluk.gov.tr/eKonsolosluk/Sayfalar/Visa</a>
E MADRID 05	<a href="mailto:erasmus@upm.es">erasmus@upm.es</a>	<a href="http://www.upm.es/institucional/Estudiantes/Atencion/TramitacionVisados">http://www.upm.es/institucional/Estudiantes/Atencion/TramitacionVisados</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for Information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
E MADRID05	<a href="mailto:erasmus@upm.es">erasmus@upm.es</a>	European Health Insurance Card <a href="http://www.centrossanitarios.sanidadmadrid.org">www.centrossanitarios.sanidadmadrid.org</a> International Mobility (15 €) <a href="http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional">http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
E MADRID05	<a href="mailto:erasmus@upm.es">erasmus@upm.es</a>	<a href="http://www.upm.es/internacional/Students/Student+Attention/ddeebfd03a97210VgnVCM10000009c7648aRCRD">www.upm.es/internacional/Students/Student+Attention/ddeebfd03a97210VgnVCM10000009c7648aRCRD</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Assoc. Prof. Dr. Bayram Ali ERSOY Institutional Erasmus Coordinator	11.02.2016	
E MADRID05	Prof. Alberto Almendra Erasmus Institutional Coordinator Prof. Isabel Carrillo Ramiro Departmental Coordinator	22 Feb. 2016	

<sup>2</sup> Scanned signatures are accepted