

## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/2015 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
<b>Queen Mary University of London</b>  <b>School of Engineering and Materials Science</b>	UK LONDON031	<b>Wiebke Leugers</b> <i>Erasmus Institutional Coordinator</i>  International Partnerships Office Mile End Road E1 4NS London, UK  (+44)020 7882 6511 <a href="mailto:w.leugers@qmul.ac.uk">w.leugers@qmul.ac.uk</a>	<a href="http://www.qmul.ac.uk">www.qmul.ac.uk</a>  Information for Erasmus students: <a href="http://www.qmul.ac.uk/international/international-students/erasmus">www.qmul.ac.uk/international/international-students/erasmus</a>  Directory of Modules: <a href="http://www.qmul.ac.uk/modules">www.qmul.ac.uk/modules</a>
<b>Yildiz Technical University</b>	TR ISTANBUL 07	Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>  Assist. Prof. Dr. Ahmet Celik  ( <i>Department Coordinator: Agreement Promoter</i> ) Yildiz Technical University Mechanical Engineering Department Tel: +90 212 383 2906 E-mail: <a href="mailto:ahmetcelik6141@gmail.com">ahmetcelik6141@gmail.com</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>

<b>Yildiz Technical University</b>	TR ISTANBUL 07	<p>Assist. Prof. Dr. Ali Volkan Akkaya ( <i>Department Coordinator: Contact Person for outgoing students</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2786 E-mail: <a href="mailto:aakkaya@yildiz.edu.tr">aakkaya@yildiz.edu.tr</a></p> <p>Research Assistant. Dr. Binnur Sagbas ( <i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2806 E-mail: <a href="mailto:bzeybek@yildiz.edu.tr">bzeybek@yildiz.edu.tr</a></p> <p>Assist. Prof. Dr. Orkun Ozener ( <i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2900 E-mail: <a href="mailto:oozener@yildiz.edu.tr">oozener@yildiz.edu.tr</a></p> <p>Research Assistant Asli Gunay ( <i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2959 E-mail: <a href="mailto:gunay@yildiz.edu.tr">gunay@yildiz.edu.tr</a></p>	
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility for Study

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, UG, PG, PhD]	x students for x months (= total months)
UK LONDON031	TR ISTANBUL 07	071	Engineering and engineering trades	UG	2 for 10 (=20)
TR ISTANBUL 07	UK LONDON031	071	Engineering and engineering trades	UG,PG	2 for 10 (=20)

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
UK LONDON031	-	English	-	B2 to C1	B2
TR ISTANBUL 07	-	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements / information

### UK LONDON031

Incoming students will be treated as full members of Queen Mary and will be granted the same access as home students to the facilities of the College and of the University of London.

Queen Mary will make every effort to integrate incoming students into British student life by placing them in classes and small group tutorials with home students. **Incoming students at Queen Mary will be expected to take their modules within the School owning the inter-institutional agreement.**

Students have access to the Disability and Dyslexia Service (DDS), which offers support for all students with disabilities, specific learning difficulties and mental health issues at Queen Mary. The College is committed to ensuring that all of its facilities are fully accessible.

Each institution agrees not to use the other's logos, trademarks or Intellectual Property without the express written consent of the other. In circumstances where this material is to be published in a language other than English, the institutions warrant that all translations are accurate and complete.

The institutions agree that they will comply with all applicable laws and policies relating to Anti-corruption and Anti-bribery in the performance of their obligations in this Agreement. To this end both institutions will exchange copies of applicable laws, statutes, regulations and of any institutional policies relating to Anti-corruption and Anti-bribery.

**TR ISTANBUL 07:** <http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
UK LONDON031	1 June	1 November
TR ISTANBUL 07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December

2. The receiving institution will send its decision within 4 weeks after application deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 4-6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### **UK LONDON031**

Each module will display a percentage mark (to one decimal place) and a module grade. Queen Mary uses a number of mark schemes for different awards and different levels and although many of the grades are the same, there are differences between the qualifying pass marks for undergraduate and postgraduate students.

The Queen Mary **undergraduate** grading system uses five letter grades (A-E) to indicate the various levels of passes. 'A' grades are exceptional and a 'B' is considered a good grade, 'C' an average grade. 'D' is a passing grade but must be regarded as below average, and 'E' is a bare pass. 'F' indicates a fail.

A	70 – 100%	First Class
B	60 – 69%	Second Class – Upper Division (2:1)
C	50 – 59%	Second Class – Lower Division (2:2)
D	45 – 49%	Third Class
E	40 – 44%	Third Class
F	0 – 39%	Fail

For more information and for details on the postgraduate grading system please visit:  
<http://www.arcs.qmul.ac.uk/students/graduation/understanding-your-transcript/>

**TR ISTANBUL 07 :** <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
UK LONDON 31	Advice and Counselling Service <a href="http://www.welfare.qmul.ac.uk/contact">http://www.welfare.qmul.ac.uk/ contact</a>	<a href="http://www.welfare.qmul.ac.uk/international/immigration">http://www.welfare.qmul.ac.uk/international/ immigration</a>
TR ISTANBUL 07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.konsoosluk.gov.tr/tr/en/start.aspx">http://www.konsoosluk.gov.tr/tr/en/start.aspx</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	<b>Contact details</b>	<b>Website for information</b>
UK LONDON 31	Wiebke Leugers <a href="mailto:w.leugers@qmul.ac.uk">w.leugers@qmul.ac.uk</a>	<a href="http://www.qmul.ac.uk/international/international-students/erasmus/useful">http://www.qmul.ac.uk/international/international- students/erasmus/useful</a>
TR ISTANBUL 07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu. tr</a>	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=157585774 49206964749</a>

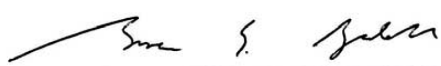
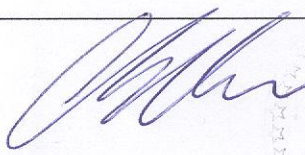
## **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
UK LONDON 031	Residential Services and Support residences@qmul.ac.uk (Erasmus students are not eligible for college accommodation.)	<a href="http://www.residences.qmul.ac.uk">http://www.residences.qmul.ac.uk</a> <a href="http://www.residences.qmul.ac.uk/alternative">http://www.residences.qmul.ac.uk/alternative</a>
TR ISTANBUL 07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name, function	Date, Signature
UK LONDON031	<b>Professor Simon Gaskell</b> President and Principal	07/05/2014 
TR ISTANBUL 07	<b>Assoc.Prof.Dr. Bayram Ali Ersoy</b> Institutional Erasmus Coordinator	

10 APR 2014

