

**ERASMUS+ Programme**  
**Key Action 1**  
**Mobility for learners and staff**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional agreement 2014/15 – 2020/21**  
**between programme countries**

between Name of the institution and ERASMUS Code	Universität Bielefeld/Bielefeld University D BIELEFE01	
Website	www.uni-bielefeld.de	
Contact persons (name, address, phone, fax, e-mail)	<u>Institutional Coordinator:</u> Karin Kruse Institutional Coordinator International Office Universitätsstrasse 25 33615 Bielefeld Germany Phone: +49 521106 4087, Fax: +49 521106 6439 Email: karin.kruse@uni-bielefeld.de	<u>Departmental Coordinator:</u> PD Dr. Oliver Flügel-Martinsen Academic Coordinator Fakultät für Soziologie 33615 Bielefeld Germany Phone: +49 521106 4618 Email: oliver.fluegel-martinsen@uni-bielefeld.de
and Name of the institution and ERASMUS Code	Yıldız Technical University TR ISTANBU07	
Website	www.yildiz.edu.tr	
Contact persons (name, address, phone, fax)	<u>Institutional Coordinator:</u> Assoc. Prof. Dr. Bayram Ali Ersoy YTÜ AB Ofisi YTÜ Merkez Kampüsü N-Blok Ağaç Binası 34349 Yıldız-Istanbul Phone: +90 212 383 20 69 Fax: +90 0212 236 71 92 E-mail: erasmus@yildiz.edu.tr	<u>Departmental Coordinator:</u> Assoc. Prof. Dr. Çiğdem Nas Department of Political Science and International Relations YTU Merkez Kampüsü H Blok H119 34349 Yıldız Istanbul Phone: +90 212 383 2555 Fax: +90 212 2703022 E-mail: erasmus2012.yildiz@gmail.com

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**Student Mobility for studies: Mobility numbers per academic year\***

Subject Area		Study Cycle			From (Erasmus Code of the sending institution)	To (Erasmus Code of the receiving institution)	Number of student mobility periods	
Code	Name	1st (Bachelor)	2nd (Master)	3rd (PhD)			Students	Student months (=total)
14.1, 14.6	Political Science	X	X	X	D BIELEFE01	TR ISTANBU07	2	24
					TR ISTANBU07	D BIELEFE01	2	24

**Staff mobility for Teaching/Training: Mobility numbers per academic year\***

Subject Area		From (Erasmus Code of the sending institution)	To (Erasmus Code of the receiving institution)	Teaching Number of staff mobility periods (total number of days)	Training Number of staff mobility periods (total number of days)
Code	Name				
14.1, 14.6	Political Science	D BIELEFE01	TR ISTANBU07	7	7
		TR ISTANBU07	D BIELEFE01	7	7

\*If the agreement is signed for more than one academic year, the partners commit to amend the table above in case of changes in the mobility data by no later than the end of January of the preceding academic year.

Further requirements and information for each institution are included in Annex 1 and Annex 2 to this Agreement ("Institutional fact sheets"). These annexes are an integral part of this agreement.

The agreement may be terminated by either party upon one academic year notice in writing. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**Signatures of the institutions (legal representatives):**

Name of institution: Universität Bielefeld	Name of institution: Yıldız Technical University
Name and status of representative: <i>Prof. Thomas Faust</i>	Name and status of representative: <i>Assoc. Prof. Dr. Çiğdem Nas</i>
Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>
Date: 11. DEZ. 2015	Date: <i>[Date]</i>





# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## A. Information about higher education institutions: Yıldız Technical University

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Assoc. Prof. Dr. Çiğdem Nas Department of Political Science and International Relations YTU Merkez Kampüsü H Blok H119 34349 Yıldız Istanbul Phone: +90 212 383 2555 Fax: +90 212 2703022 E-mail: <a href="mailto:erasmus2012.yildiz@gmail.com">erasmus2012.yildiz@gmail.com</a>	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Optional:	Language	Language	Recommended language of
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institution [Erasmus code]	Subject area	of		instruction level <sup>1</sup>	
		instruction 1	instruction 2	Student Mobility for Studies  [Minimum recommen ded level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

##### TR ISTANBU07:

none

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement  
*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that*

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading system of the institution

#### **TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>