Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2016
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Name of the institution (and department, where relevant)</th>
<th>Erasmus code</th>
<th>Contact details (email, phone)</th>
<th>Website (eg. of the course catalogue)</th>
</tr>
</thead>
</table>
| Yildiz Technical University                            | TR ISTANBU07 | **Institutional:** Assoc.Prof.Dr. Bayram Ali Ersoy  
AB OFFICE: 34349 Yildiz, Istanbul, TURKIYE  
Tel: +90 212 383 2069  
Fax: +90212 2367192  
E-mail: erasmus@yildiz.edu.tr | http://www.biyolgi.yildiz.edu.tr/ |
|                                                        |              | **Departmental:** Assoc.Prof.Dr. Sevil Yücel  
Faculty of Chemical and Metallurgical Engineering  
Department of Bioengineering  
Esenler, Istanbul/TURKIYE  
Phone: +900212 383 4634  
Fax: +900212 3834625 |                                        |
### B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>Subject area code</th>
<th>Subject area name</th>
<th>Study cycle (short cycle, 1\textsuperscript{st}, 2\textsuperscript{nd} or 3\textsuperscript{rd})</th>
<th>Number of student mobility periods</th>
<th>Student Mobility for Studies</th>
<th>Student Mobility for Traineeships</th>
</tr>
</thead>
<tbody>
<tr>
<td>TR ISTANBU07</td>
<td>TR ISTANBU07</td>
<td>0511</td>
<td>Biology</td>
<td>3\textsuperscript{rd}</td>
<td>Only by individual</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G KRITIS01</td>
<td>G KRITIS01</td>
<td>071</td>
<td>Bioengineering</td>
<td>2\textsuperscript{nd}</td>
<td>Only by individual</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

*Language of instruction at the UoC is Greek. A certified B2 Level of knowledge of the language is required for the attendance of taught courses. However, a number of courses is offered in English and/or an arrangement can be made with specific departments of the UoC so that alternatives can be found, such as tutorials/projects/separate examinations in English (Certified B2 Level). Please contact the departments for further information.

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1 For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

Form No: KAL-FR-547; Reviyoon Taribi: 01.11.2013; Reviyoon No: 00
D. Additional requirements

TR ISTANBU07:

G KRITIS01: Information about academic or organisational aspects can be found at:

http://www.uoc.gr/intrel/uk/cat_3.htm

or please contact:

http://www.uoc.gr/intrel/uk/cat_4_2.htm

http://www.uoc.gr/intrel/uk/cat_4_1.htm

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

<table>
<thead>
<tr>
<th>Receiving institution [Erasmus code]</th>
<th>Autumn term* [month]</th>
<th>Spring term* [month]</th>
</tr>
</thead>
<tbody>
<tr>
<td>TR ISTANBU07</td>
<td>Online Application Period 15th May-15th July</td>
<td>Online Application Period 15th October-15th December</td>
</tr>
<tr>
<td>G KRITIS01</td>
<td>June 15</td>
<td>November 15</td>
</tr>
</tbody>
</table>

2. The receiving institution will send its decision within [4] weeks.

G KRITIS01: The receiving institution will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

G KRITIS01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]
G KRITIS01: The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

G KRITIS01:
The University of Crete uses the European Transfer and Accumulation System (ECTS). More info can be found at: http://www.uoc.gr/intrel/uk/cat_1_2.htm

University of Crete grading system is characterized as follows:
EXCELLENT: from 8.50 to 10,
VERY GOOD: from 6.50 to 8.49,
GOOD: from 5 to 6.49,
Minimum passing grade is 5
Grade less than 5 in the individual courses indicates failure.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>TR ISTANBU07</td>
<td><a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a></td>
<td><a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a></td>
</tr>
<tr>
<td>G KRITIS01</td>
<td><a href="http://www.uoc.gr/intrel/uk/cat_4_1.htm">http://www.uoc.gr/intrel/uk/cat_4_1.htm</a></td>
<td><a href="http://www.uoc.gr/intrel/uk/cat_1_2_1.htm">http://www.uoc.gr/intrel/uk/cat_1_2_1.htm</a></td>
</tr>
</tbody>
</table>

Form No:KAL-FR-547; Revizyon Tarihi:01.11.2013; Revizyon No:00
3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
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</thead>
<tbody>
<tr>
<td>TR ISTANBU07</td>
<td><a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a></td>
<td><a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15">http://www.sgk.gov.tr/wps/portal/en?CSRT=15</a> 758577449206964749</td>
</tr>
<tr>
<td>G KRITIS01</td>
<td><a href="http://www.uoc.gr/intrel/uk/cat_4_1.htm">http://www.uoc.gr/intrel/uk/cat_4_1.htm</a></td>
<td><a href="http://www.uoc.gr/intrel/uk/cat_1_2_1.htm">http://www.uoc.gr/intrel/uk/cat_1_2_1.htm</a></td>
</tr>
</tbody>
</table>

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
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<th>Website for information</th>
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<tr>
<td>TR ISTANBU07</td>
<td><a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a></td>
<td><a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a></td>
</tr>
<tr>
<td>G KRITIS01</td>
<td><a href="http://www.uoc.gr/intrel/uk/cat_4_1.htm">http://www.uoc.gr/intrel/uk/cat_4_1.htm</a></td>
<td><a href="http://www.uoc.gr/intrel/uk/cat_1_2.htm">http://www.uoc.gr/intrel/uk/cat_1_2.htm</a></td>
</tr>
<tr>
<td></td>
<td><a href="mailto:esn.uoc@hotmail.com">esn.uoc@hotmail.com</a></td>
<td></td>
</tr>
</tbody>
</table>
## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Name, function</th>
<th>Date</th>
<th>Signature²</th>
</tr>
</thead>
</table>
| TR ISTANBU07               | Assoc.Prof.Dr. Bayram Ali Ersoy  
Institutional Erasmus Coordinator | 27/12/2015 |            |
| G KRITIS01                 | Professor E. Stephanou  
Rector | 14/2/2014 |            |

² scanned signatures are accepted